

<b>The Old Town Hall, The Shambles, Stroud, GL5 1AP</b> <b>BID TEMPLATE FOR ALL BIDDERS</b>  Subject to Contract	FOR SDC REFERENCE ONLY
	Date Received:
	SDC Reference:

- Completed forms to be submitted to the council's appointed agent as part of the bid for the property

Section 1: Bid Details	
Primary Contact	
Position	
Postal address	
Landline and Mobile	
Email	
Type of organisation	
Company Number/ Charity number as appropriate	
Type of provision	Outline the type of services/provision you are planning to deliver.

Section 2: Financial Information		
2.1 Funding	Evidence and analysis of funding, including external grant funding or other external capital funding including the source, certainty and conditionality of the proposed financial offer. The inclusion of development appraisals will assist the Panel in assessing the overall quality of a bid.	Pass/Fail
2.2a Financial credentials of community organisations only	Satisfactory Business Case (please see separate Business Case proforma)	Pass/Fail
2.2b Financial credentials of commercial business only	Details of the financial credentials of the proposed purchaser, including latest audited accounts and a credit reference.	Pass/Fail

Section 3: Quantitative Criteria		Weighting
3.1 Offer price for the long leasehold of the building stating whether this is subject to any conditions.	£	40%

<b>3.2 Sustainability - Property Retrofit</b>	Please demonstrate that you have a clear and viable plan for making improvements to the building, with particular regard to the energy efficiency / decarbonising the building to comply with the council's aim for the district to be carbon neutral by 2030. The commitments made at this stage will be reflected in the lease terms to ensure delivery.	20%
<b>3.3 Sustainability - Operational</b>	Please set out how you will contribute to net zero and the sustainability agenda through the operational use of the building.	10%
<b>3.4 Deliverability</b>	Please provide evidence of track record – similar projects and locations, case studies, testimonials and references. Demonstrate an understanding of the risks associated with the project, e.g., dependency on further grant funding, current letting groups moving elsewhere resulting in loss of revenue, etc.	10%
<b>3.5 Timescales</b>	<p>Please set out a clear and deliverable timeframe for the implementation of the project including obtaining planning permission, listed building consent etc. Provide as required a breakdown of the different phases of the project.</p> <p>For conditional bids, proposed timescales and milestones for the discharge of conditions leading to the completion of the disposal;</p>	10%
<b>3.6 Social Value</b>	Using the council's Social Value Policy and its adopted themes, outcomes and measures (TOMs) based on the National Social Value Measurement Framework, please set out how your bid addresses the social value priorities of the council to deliver positive social, economic and environmental benefits.	10%